

In Attendance: Dr. Kimball, Dr. Sherman, Ms. Fitzsimmons, Dr. Ward, Dr. Tatom, Dr. Haddington, Dr. Messenger, Dr. Mulekar, Dr. ter Horst, Dr. Moore, Dr. Meeker, Dr. Powers, Dr. Sanders, Dr. Habel, Dr. Shelley, Tremblay, Dr. Hanks, Dr. Loomis, Dr. Coleman, Dr. Wierzbicki

Absent: Dr. Jason Coym

Guests: Dr. Alexandra Stenson, Chemist, MAJ Brigg Sturgis, Interim Chair for Military Science; LTC. Clifford Franklin, Interim Chair for Air Force Studies

1. The minutes of the February 18, 2021, Chairs' Meeting were approved.
2. The budget update as of May 31, 2021 was reviewed by Dr. Wierzbicki (See handouts). The Departments have around \$2.5 million in reserve accounts. That is roughly \$231,067 more than this time last year. This can be attributed to the lack of travel due to travel restrictions. There were still some discrepancies in a few departments' operating budgets. This is still in the process of being fixed. Student fees have decreased to \$548,336.00 due to purchases made to benefit our students.
3. Dr. Wierzbicki discussed the summer 2021 enrollment (See handouts). The summer headcount enrollment for the university has decreased by 4.13% compared to last summer. Arts and Sciences headcount enrollment decreased by 12.79%. Graduate increased by 15.18%. Undergraduate credit hours dropped by 18.16% and graduate credit hours increased by 1.65%. Final enrollment for Arts and Sciences decreased by 9.87%. Final credit hour production for Arts and Sciences decreased by 17.20%.
4. Dr. Wierzbicki explained that the fall semester classes will return to regular pandemic class schedules with a plan in place in case things change. Full-time faculty must teach at least one face-to-face class on campus. The projected enrollment of freshman is optimistic. Dr. Loomis mentioned that the sophomore rate of enrollment is looking rather well. However, the junior and senior enrollment rates have declined.
5. The Academic Affairs New Faculty Orientation will be held August 16, 2021, from 11:00:00 p.m. It will be held on campus at the Student Center Terrace and also online. Dr. Wierzbicki asked the Chairs to please remember to remind all of their new faculty members that the orientation is mandatory.
6. Dr. Wierzbicki went over external funding in the college. Grants have been awarded YTD as opposed to 29 granted last year. There have been 71 grant proposals this year compared to 53 last year. Arts and Sciences' funding YTD is \$1,520,875.00. That is a \$1,725,020.00 drop compared to last year's funding of \$3,245,893.00. He stated that there is a plan in place and that there is no need to worry about the decrease in this year's funding. There is \$5,584,574.00 anticipated for new funding and 1,539,341.00 expected for grant renewal. That makes an expected total of \$8,644,793.00 in funding for this fiscal year. Collectively over time, the college has over \$d(l)-1.3anie timd .2 (e)3u3

10. Dr. Wierzbicki went over the Comprehensive Review of Chairs. The Dean will organize a comprehensive review of the Department Chair to be held by a committee that will include faculty and other stakeholders,

other art studio courses will be grandfathered in and the credit will be accepted. However, please ask your faculty to