

# Minutes

UCOM 3619

10:00 a.m. 12:00 p.m., June 30, 2008

Members Present: Dr. Richard L. Hayes, Dean; Dr. Thomas L. Chilton, Associate Dean; Dr. Phillip Feldman, Associate Dean; Dr. Frederick Scaffidi, Chair, Health, Physical Education, and Leisure Studies; Dr. Charles Guest, Chair, Professional Studies; Dr. David Gray, Chair, Leadership and Teacher Education; Dr. James Van Haneghan, Director, Assessment and Evaluation; Dr. Abigail Baxte8saluation; 07

c. UCOM renovation proposal

Specific plans regarding the proposed renovation and expansion of COE space in UCOM await the completion of other high priority building projects across campus.

d. USA allowable and unallowable expenses

A copy of the USA Allowable and Unallowable Expenses was distributed and discussed. Department Chairs and Faculty are responsible for adhering to these directives for their departments.

e. Workflow

A copy of the yearly planned events calendar was distributed to aid faculty in planning events not covered in this printout and as a reminder to faculty to plan and prepare folders for P&T events, Founders Day, Portfolios, etc.

2. Summer On-Line Education

Dr. Chilton reported that the COE had 47 courses online this summer with 556 enrollments and university wide there were nearly 3400 online enrollments. This option appears to be very successful in attracting out-of-state students. He announced that the online course fees were being increased \$15.00 per hour for online courses.

3. USA Conflict of Interest Policy

A copy

internship requirements, but the student must be enrolled in an internship course to be placed in an internship setting.

b. Portfolio

This will be discussed in Number 5 following.

5. e-