

## Graduate Assistant On the Job Injury (OJI)

If a graduate student is injured while performing duties as a Graduate Assistant student employee, said student should be seen by USA Student Health Services. Serious injuries should be sent to the emergency room of the University of the South Alabama Medical Center. If time is of the essence, based on the severity of the injury, the graduate student employee may be taken to the nearest emergency department. If the graduate student sustains an injury that is not serious enough to warrant emergency room treatment, and wishes to be considered for OJI benefits by the University, the graduate student must report to the USA Student Health Services ~~immediately~~ ~~within 24 hours~~ ~~of the incident~~ ~~and~~ ~~submit~~ ~~the~~ ~~appropriate~~ ~~documentation~~ ~~to~~ ~~the~~ ~~USA~~ ~~Office~~ ~~of~~ ~~Risk~~ ~~Management~~ ~~at~~ ~~USA's~~ ~~Office~~ ~~of~~ ~~Risk~~ ~~Management~~ ~~, CSAB 216.~~

2. All claims for property damage and/or medical expenses not paid by the graduate student's insurance may be filed by the graduate student with the State Board of Adjustment. Approval by the State Board of Adjustment is based on a determination of the accident by University officials and a determination by the State Board of Adjustment that the accident occurred while on the job. A letter explaining the State Board's requirements along with the appropriate claim forms can be obtained from the USA's Office of Risk Management, CSAB 216.